

BOARD MEETING  
REVISED AGENDA  
Cheatham County Board of Education

April 4, 2019

Place: Educational Annex Building – Board Room

Time: 7:00 p.m.

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call: Christina Gilliam, Kimberly Messer, Jennifer Hamblin, James Gupton, John Louallen, and David Risner  
  
Director of Schools Contract Extension
5. Approval of Agenda
6. Public Forum – Opportunity for Community to Address Board (Maximum thirty [30] minutes)  
Follow-up on Last Month Comments
7. Presentations, Awards, and Recognitions

TSSAA State Wrestling Tournament Winners:

Ty Holland, Harpeth High School, first place, 106 pounds  
Dylan Becker, Harpeth High School, first place, 132 pounds  
Caitlyn Gilmore, Sycamore High School, second place, 160 pounds  
Tyr'ee Bass, Sycamore High School, second place, 145 pounds  
Rolando Jr. Lucio, Harpeth High School, third place, 126 pounds  
Lilly Pendleton, Sycamore High School, fifth place, 140 pounds  
Jackson Whitlow, Harpeth High School, fifth place, 113 pounds  
Matthew Pack, Harpeth High School, fifth place, 138 pounds  
Bonnie Hudgins, Sycamore High School, sixth place, 132 pounds  
Michael Cothran, Cheatham County Central High School, sixth place, 285 pounds  
Coaches- Jeremy Boyd, Ricky Woods, Raymond Bass (former head coach), Assistant Coach  
Danny Waltman

CCCHS Art Club - Participants in Winter Clothing Drive -CEMC Trees of Giving Community Project:

Kiah Fisher  
Megan Minton  
Meadow Perkins  
Madeline Young  
Sponsor-Ellen Beard

SCOPE Conference Delegates and Chaperones:

CCCHS-Kiah Fisher  
    Adan Canizalez  
HHS- Mallery McKaskle  
    Halee McKaskle  
SHS- Grace Harris  
    Savannah Wright  
Chaperones- Kathryn Van Mater and Dr. Lee Rector

Proclamations:

CCCHS Lady Cubs Basketball Team-

Emma Woodall  
Samantha Cook  
Emmy Nelson  
Lexus Cook  
Eryn Nelson  
Abbi Douglas  
Jesse Bumpus  
Jordan Bumpus  
Kayla Johnson  
Ansley Pfeffer  
Macy Douglas  
Aubrey Johnson  
Alli Douglas  
Harper Dee  
Carlie Hogan  
Head Coach Jim Gibbs; Assistant Coach Rachel Balthrop

ECES– Leader in Me Lighthouse School

Employees of the Month:

ACES               Nicole Crowder, Attendance Clerk and Registrar  
ECES               Brittany Crouch, Teacher

KSES	Brittany Hardin, teacher
PES	Crystal Eason, Assistant
PVES	Alyson Ranallo, Teacher
WCES	Terry Seay, Special Education Assistant
CMS	Bill Parsley, Teacher
HMS	Casey Ealy, Nurse
SMS	Sherrie Everett, Bookkeeper
CCCHS	Beth Campbell, Counselor
HHS	Amanda Casteel, faculty
SHS	Sheila Gaertner, Counselor
RA	Tara Smith, Resource Coordinator
Daycare	Laura Muncy, KSES Site Director
Nutrition	Brandy Russell, KSES Cafeteria Manager
Transportation	Joy Kassner, Crossing Guard

8. Goal Update: Dawn Wenning, KSES
9. Executive Committee
10. Five Year Plan: Shelley Duke, Cal Blacker
11. Elected Officials – Opportunity for Elected Officials to Address Board
12. Consent Agenda:
  - A) Minutes: 3/4/19
  - B) Approve for tenure: None
  - C) Disposal of surplus equipment/materials:
    - 1) HHS Principal Rector requests permission to dispose of nine cassette players and 31 books-on-tape.
  - D) School fees: None
  - E) School/Principal request: None
13. Budget and Finance:
  - A) Read To Be Ready Budget Amendment- \$78,000
  - B) Reprogram Ed Debt – (PV land expansion to bus garage)
14. Old Business:

A) Revise Policy 6.204 Attendance of Non-Resident Students on second reading  
Beginning line 19 shall read: *8. Schools will have enrollment cut-offs and when school reaches established enrollments, the school becomes closed to outside enrollment.*  
Cross References shall be added: *6.204.1 Request/Appeal for Child to Attend Out of County*  
*6.204.2 Maximum Enrollments for Open Enrollment/ Non-Resident Students*

B) Revise Policy 6.205 Student Assignment on second reading  
Paragraph labeled item 6 beginning page 1, line 34 through page 2 line 10, shall be deleted that reads: *All other out of zone situations require the parent(s) to complete a request/appeal for the child(ren) to attend out of zone, which must be submitted to the director of schools or designee prior to the end of the second week of school to be considered in the first semester prior or to winter break to be considered for second semester. The request/appeal will be considered by a request/appeal committee which will consist of: 1) a chairperson; 2) a health services representative; 3) special education personnel; and 4) a representative from each school involved. The committee will meet in August and December. Exceptions include violations of board policy, state rules and regulations, or state or federal law which may be appealed to the director of schools as necessary. If the decision of the committee is not agreeable for the parent(s), a written request to appeal the decision of the committee can be submitted to the director of schools within ten (10) business days. If the decision of the director of schools is not agreeable, the parent or guardian can appeal in writing to the Board of Education within ten (10) business days. Any out-of-zone appeal approved by the committee, the director of schools, or the Board of Education shall only be effective through the current school year.*

C) Revise Policy 6.206 Transfers Within the System on second reading  
Beginning line 6 shall read: *Any student residing in Cheatham County who wishes to attend a school out of their zoned school must submit an open enrollment form to be completed by the parent/legal guardian, which must be submitted to the Director of Schools or designee prior to the end of school to be considered in the first semester of the next school year or prior to winter break to be considered for second semester.*  
Cross References shall be added: *Open Enrollment Request 6.206.1*  
*Open Enrollment Request for Employee's Children 6.206.2*  
*Open Enrollment Procedure Stipulations 6.206.3*  
*Maximum Enrollments for Open Enrollment/Non-Resident Students 6.206.4.*

D) Revise (new) Policy 5.3021 Bereavement Leave on second reading  
Policy shall read: *Upon the request of an employee, two (2) days of locally funded bereavement leave shall be granted for the death of the following **employee's**: spouse, parent, step-parent, brother, sister, step-brother/sister, child, step-child, father/mother-in-law, daughter/son-in-law, brother/sister-in-law, foster parents, grandparent, grandchild, or grandparent-in-law. An employee may take two (2) additional days of his/her sick leave with the principal/supervisor's approval. The brother/sister-in-law of the employee's spouse is not covered under bereavement leave, but is covered under sick leave for up to two (2) days.*

E) Revise Policy 6.310 Dress Code on second reading

Line 2 shall read: *Hats shall not be worn inside school buildings during the school day unless approved by administration.*

15. New Business:

A) Revise Policy 1.803 Tobacco-Free Schools on first reading

Beginning line 1 shall read: *All uses of tobacco and tobacco products, including smokeless tobacco, electronic/battery operated devices, vapor products, and all other associated paraphernalia are prohibited in all of the school district's buildings and in all vehicles that are owned, leased or operated by the district.<sup>1</sup> Smoking and vaping shall be prohibited in any public seating areas including, but not limited to, bleachers used for sporting events or public restrooms.<sup>2</sup>*

Beginning second paragraph shall read: *Employees and students in the school district will not be permitted to use these products while they are participants in any class or activity in which they represent the school district. Signs will be posted throughout the district's facilities to notify students, employees and all other persons visiting the school that the use of these products is forbidden.*

Legal Reference at end of line 19 shall be changed to 3.

Line 20 shall read: Any person under eighteen (18) who possesses these products may be issued a citation by a School Resource Officer. Regardless of whether a citation is issued, the product shall be seized.<sup>4</sup>

Legal References shall read:

1. 20 USCA § 6083; TCA 39-17-1604(6); TCA 39-17-1503(9),(10)
2. TCA 39-17-1604(10)
3. TCA 39-17-1605
4. TCA 39-17-1505(b)

Cross References shall read: *Community Use of School Facilities 3.206*

B) Revise Policy 4.209 Alternative Credit Options on first reading

Beginning paragraph shall be **deleted** that reads: *CORRESPONDENCE COURSES<sup>1</sup>*

*High school students may earn, through correspondence, a maximum of three (3) units of academic credit to be applied toward graduation requirements. Only two (2) units may be earned during any one (1) school year. Only courses offered by agencies and institutions recognized by the Board shall be accepted. The approval of the principal/designee shall be obtained before the course is taken. The principal/designee and the student shall agree on a reasonable date for completion of the correspondence course(s). The student shall not receive credit if the course is not completed by the agreed date. An official record of the final grade must be received by the school before a diploma may be issued to the student. Students and/or their parents/guardians shall pay for approved correspondence courses the student chooses to take.*

Beginning line 11 shall read: *ON-LINE COURSES*

*High School students may earn credit to be applied toward graduation requirements by completing online courses offered through agencies or institutions approved by the Board. Credit from these online courses may be earned only in the following circumstances:*

Page 2 shall read: *COURSE ACCESS PROGRAM*

*Students in grades seven through twelve (7-12) may participate in the statewide course access program. To become eligible to participate, students shall:*

- 1. Meet all prerequisite requirements for the course access course; and*
- 2. Be unable to enroll in a comparable course at the student's school because:*
  - a. A comparable course is not offered; or*
  - b. A legitimate situation exists that prevents the student from enrolling in a comparable course.<sup>1</sup>*

*The Director of Schools shall develop administrative procedures to ensure that students and parent(s)/guardian(s) are given written notice of their right to appeal any denial of a course access course enrollment in a timely manner.<sup>2</sup> All appeals shall be submitted in writing to the Board within ten (10) days of a denial.*

*After a timely appeal is made, the Board will provide written notification to the student and parent(s)/guardian(s) of the time, place, and date of the hearing. The hearing shall be held no later than ten (10) days after the appeal is submitted. At the hearing, the Board shall determine whether there was an error in denying the student the ability to participate in the course access program.<sup>3</sup>*

*Legal References shall read:*

- 1. TRR/MS 0520-01-14-.03(1)*
- 2. TRR/MS 0520-01-14-.03(7)*
- 3. TRR/MS 0520-01-14-.03(6)*

*Cross References shall read:*

*Homebound Instruction 4.206*

*Grading System 4.600*

*Graduation Requirements 4.605*

*C) Revise Policy 4.603 Promotion and Retention on first reading*

*Line 11 shall include: Schools shall identify these students by February 1<sup>st</sup>.*

*Beginning line 15 shall read: 2. The results of local assessments, screening, or monitoring tools; 3. State Assessments, as applicable;*

*Line 20 shall be renumbered as item 4*

*Line 22 shall be renumbered as item 5*

*Line 25 shall read: 6. Attendance record; and*

*Line 27 shall be renumbered as item 7*

*Beginning line 28 shall read: Students may be identified for retention after the February 1<sup>st</sup> deadline if the delay in identifying a student is due to:*

- 1. Date of enrollment, or*
- 2. Additional information acquired after results of local assessment, screening, or monitoring are released.*

*Beginning page 2, line 1 shall read: When a student is considered for retention, the student's parent(s)/guardian(s) shall be notified within fifteen (15) days, and an individualized promotion plan shall be developed to help the student avoid retention. The plan shall be developed in coordination with the student's teachers and may also include input from the student's parent(s)/guardian(s), school counselor, or other appropriate school personnel. A copy of the plan will be provided to the student's parent(s)/guardian(s).*

*Beginning line 8 shall read: K – 3 Reading Notification*

*If it is determined through a student's overall performance or a state or local assessment that a student in grades kindergarten through three (K-3) is not meeting grade-level standards in reading, the student's parent(s)/guardian(s) shall be notified within fifteen (15) calendar days of such determination.*

Line 14 shall read: *A student may be retained when such retention is in the best interest of the student.*

Beginning Line 31 shall read: *The director of schools shall develop procedures to ensure appropriate recordkeeping of students who are retained.*

*For the purpose of determining the effectiveness of retention toward improving student achievement, the progress of retained students shall be closely monitored and reported to parent(s)/guardians(s) at least three (3) times during the school year in which the student is retained.*

D) Revise Policy 4.6021 Graduating with Honors (new) on first reading

Policy shall read: *Beginning with the graduating class of 2024 and replacing 4.602 ranking policy.*

#### **HONORS RECOGNITION**

***Students will not be ranked numerically but for the purposes of promoting high-level academics and therefore honors recognition, Cheatham County Schools will use the following Latin-based system in line with usage at many colleges and university institutions:***

- ***Summa Cum Laude*** (with highest praise):

*GPA of 3.8 - 4.00 or ACT overall score of 30 - 36. Also, at least two of the following will be required-*

- *40 hours of community work (approved by administration and central office)*
- *1 Extracurricular for each of their 9<sup>th</sup> - 12<sup>th</sup> school years*
- *95% Attendance rate average over their 9<sup>th</sup> - 12<sup>th</sup> school years.*

- ***Magna Cum Laude*** (with great honor):

*GPA of 3.5 - 3.79 or ACT overall score of 25 - 29. Also, at least two of the following will be required-*

- *35 hours of community work (approved by administration and central office)*
- *1 Extracurricular for each of their 9<sup>th</sup> - 12<sup>th</sup> school years*
- *95% Attendance rate average over their 9<sup>th</sup> - 12<sup>th</sup> school years*

- ***Cum Laude*** (with praise):

*GPA of 3.00 - 3.49 or ACT overall score of 22 - 24. Also, at least two of the following will be required-*

- *30 hours of community work (approved by administration and central office)*
- *1 Extracurricular for each of their 9<sup>th</sup> - 12<sup>th</sup> school years*
- *95% Attendance rate average over their 9<sup>th</sup> - 12<sup>th</sup> school years*

#### **Clarifying Notes:**

- 1. Class officers or senior class will vote for a graduation speaker from among those who have qualified for Summa Cum Laude in accordance with the above requirements.*
- 2. ACT scores must be ACT official scores. Super scores will not be used.*
- 3. Community service hours must be pre-approved by the administration of the school in conjunction with central office. All hours must be substantiated by those other than student or student's parents/guardians.*

4. *All qualifying extracurricular activities must be pre-approved by administration in conjunction with central office.*
5. *Attendance rate average pertains to having no more than 5% of unexcused absences cumulative over 9<sup>th</sup> – 12<sup>th</sup> grades.*
6. *Students who transfer into Cheatham County Schools from outside the district can receive honors recognition. These students', however, will have to provide official documentation from their previous school(s) to substantiate their eligibility.*
7. *All students who qualify for honors recognition will be recognized at senior awards events (verbal and certificate). In addition, those who qualify for Summa Cum Laude will receive an honors medal in recognition of their accomplishment. Recognition for all (Summa, Magna, and Cum Laude) at graduation will include distinguished graduating attire that has been approved by the district.*
8. *All qualifying documentation must be in place by the end of the first semester of the student's senior year.*
9. *All dual-enrollment, dual-credit, Advanced Placement, College Level Exam Program, International Baccalaureate, Cambridge International, and Capstone Industry Certification-aligned courses taken at the high school and/or through district agreements with post-secondary institutions will be included in GPA calculations.*
10. *A student may retake a required or elective course in order to earn a higher grade but all grades (all higher and lower grades) will be used in calculating their GPAs for honors recognition. Furthermore, all grades from all the times the course was taken will be placed on their permanent grade record.*

E) Construction Management – R G Anderson

F) Substitute Services – ESS Staffing

16. Brief comments from Board Members
17. Announcements
18. Adjourn

INFORMATION:

1. Personnel Changes:

A. Retirements approved:

Sandra Anderson, Nurse, 5/24/19

Brenda Hite, CMS faculty, 5/24/19

Margaret Hampton, PVES faculty, 5/24/19

Marietta Litton, KSES faculty, 5/24/19

Ellen Crocker, ACES faculty, 5/24/19

Vickie Parman, PES faculty, 5/24/19

Bonnie Sue Myers, ECES assistant, 5/24/19

Janice Cromer, RA SpEd assistant, 5/24/19



B. Administrative Positions approved:

C. Leave of Absence approved:

D. Resignations approved:

Rebekka Ortega, CCCHS Special Education assistant, 3/27/19

Raymond L. Bass, SHS faculty, 2/28/19

Amy Lockett, ACES Daycare, 3/3/19

Amy Jones, CMS bookkeeper, 3/13/19

Cailyn Johnston, Transportation driver, 3/11/19

James Mitchell, HHS girls' head basketball coach, 4/30/19

Audra Fowler, CCCHS golf coach, 3/18/19

Sherri Shambaugh, SHS bookkeeper, 3/22/19

Matthew Batts, RA assistant, 4/8/19

E. Termination of Employment:

F. Transfers approved:

Janet Harris, from CMS ISS to CMS attendance, replaces Jamie Wilson, 3/13/19

Jamie Wilson, from CMS attendance to CMS bookkeeper, replaces Amy Jones, 3/13/19

Rebecca Wilson, from CMS general assistant to CMS ISS, replaces Jan Harris, 3/14/19

Cathy Clark, from PES Nutrition cook to HMS Nutrition cook, replaces James Hastings, 3/4/19

G. Elections/Placements approved:

Jessica Cannon, Transportation bus aide, replaces Ruth Sapp, 3/1/19

Willie Darlene Huff, Transportation bus driver, replaces Jeff Hobbs, 3/11/19

Christopher Miller, CCCHS assistant baseball coach, 2/27/19

Cory Hesselbacher, SMS head golf coach, 2/26/19

Kris Johnstone, CMS assistant baseball coach, non-faculty, volunteer, 2/26/19

Kristina Crocker, SHS assistant softball coach, non-faculty, 2/26/19

Freddy Sing, SHS boys' assistant soccer coach, non-faculty, volunteer, 2/26/19

Corey Pardue, CMS assistant baseball coach, non-faculty, volunteer, 2/28/19

Angie Salamy, HHS interim faculty, replaces Elizabeth Davis, 3/11/19 – 5/24/19

Denny Petty, HHS assistant baseball coach, non-faculty, 3/14/19

Destiny Hudson, CMS assistant, replaces Rebecca Wilson, 3/14/19

Beth Reitmeyer, PES art teacher (grant funded), non-faculty, 3/15/19

Jennifer Lynch, ECES interim SLP, replaces Sydney Rhea Lilly Pitts, 4/4/19